

St. Peter's Catholic Secondary School  
CSCC Meeting Minutes  
Monday, November 19th @ 6:40 pm

Present: Mr. Lonnie Bolton (Principal), Michele Wilson, Melinda Baker, Susan van Amelsvoort, Diana Beamish, Mary Santos, Sara Merrifield, Toni Imtiaz, Kelly Wamboldt

Regrets: Debbie Booth

1. Opening Prayer – read by all
2. Welcome and Introductions
3. Approval of Agenda: moved by Michelle W., seconded by Mary S.; carried
4. Approval of Previous Minutes: moved by Melinda B., seconded by Michelle W.; carried
5. Business Arising from Minutes:  
NONE
6. Session #1: Cafeteria Board  
Accountant's Report: Kelly Wamboldt  
-review of balance sheet (ending July 31/12) and Profit and Loss statement  
-goals: 1)-income needs to rise or cafeteria operation will be a liability (cannot operate at a loss long-term; - prep time with new menu is longer resulting in higher staff costs)  
2)-to be able to give more \$ back to the school but only able to achieve this with increased income  
-Suggestion that EAT WELL TO EXCEL program purchase supplies from Cafeteria rather than outsourcing so that the income comes to the caf instead. Question raised re compliance of breakfast club to Healthy Choices menu? Response is that the Board directs the Principal to monitor – does this need fine-tuning?  
-Mary S. suggested the Cafeteria Board (ie Parent Council) market the Cafeteria offerings more effectively to families and SELL the BENEFITS of choosing the Cafeteria over fast food outlets: fewer taxable items, revenue generated returns to the school community  
-Michelle W. suggested a “buy 10-get one free program”  
-suggestion that a marketing class do a project to Market the Cafeteria or that sports teams could have a competition amongst each other to increase sales.  
-Re: Grade 8 Info Night Dec 5<sup>th</sup>: -can Caf donate gift cards? Motion presented by Susan vA to donate 5 X 5.00 gift cards as prizes, seconded by Melinda B, carried.  
-can Caf Board be represented at Info Night to answer questions of parents  
-Mary S. volunteered to create flyer highlighting Caf benefits for distribution at Info Night  
-email blasts to student community can provide “short, sweet, in-your-face” info  
  
Kelly offered to answer any further questions by email/telephone and departed.

Treasurer's Report – Melinda Baker and Manager's Report – Diana Beamish

-new employee is now working and previous employee has left

-Clash of the Colours, Wed, Oct 17<sup>th</sup>: cafeteria stayed open with reduced staff but it was busier than anticipated.

Private Session: discussion re staff bonuses and Cost of Living increases for 2013 – --motion by Susan vA. presented to pay COL increase @ 1.25% for 2 full-time and 1 part-time employee, seconded by Michelle W., carried.

-motion by Toni I. presented to waive bonuses at this time, seconded by Susan vA, carried.

7. Session #2: CSCC

-**Pathway's Night:** November 14<sup>th</sup> from 6:30 – 8:00 pm held in the Cafeteria; feedback: - more exhibitors which better reflect programs offered at St. Pete's should be invited; Guidance Department should be represented!; lots of positive feedback from parents in attendance. Wade Tower sent a complimentary email – read by Lonnie – and also provided positive feedback to the Superintendent. **Consensus among CSCC members that the school needs to better support endeavours put on by CSCC.**

-Mary provided a summary of survey results with more details to be read at next meeting

-Shane Serra Bursary: - Shane did not attend Pathway's Night due to illness and previous year's bursary is still on hold.

-**50/50 Draw:** -Melinda B. summarized requirements of OLG and confirmed with City of Barrie that we are eligible to hold such a draw. More info forthcoming with idea of holding draw in spring or for Sept 2013.

-**fundraisers?** –do we need a fundraiser for the remainder of this school year? -perhaps a Knight's of Columbus Spaghetti Dinner? Susan to investigate.

-request that Lonnie send out email to staff to determine interest from staff to be involved in council activities and supportive of same.

**-Reports:**

**Chair: Debbie Booth** – absent- no report

**Principal: Lonnie Bolton** –PA Day on Nov 9<sup>th</sup> focussed on Math, specifically addressing the school goals of numeracy in all subject areas; staff has "bought-in" and wants to infuse numeracy into the curriculum in all areas.

-the school is wired for WiFi and by Jan, most classrooms will have access

-goal to purchase 50-75 Google Chromebooks at approx \$300.00 per unit before year end (3 mobile labs); tech does not need any other tech support and allows access to Google Docs on a singular platform with no other licensing requirements. Requires core teacher to lead and a team of 3 to develop and move forward.

**Parish Rep: Michele Wilson** – Edge Retreat and Confirmation Retreats have taken place; suggestion that further CSCC activities be co-ordinated with parish so there is no conflict with parish activities.

8. Future Meeting Dates: St. Peter's CSCC meetings: January 21, February 19, April 22, May13 and June 3.

9. Closing Prayer.

Meeting adjourned.