

St. Peter's Catholic Secondary School  
CSCC Meeting Minutes  
Monday, October 15th @ 6:30 pm

Present: Mr. Lonnie Bolton (Principal), Debbie Booth, Michele Wilson, Melinda Baker, Susan van Amelsvoort, Diana Beamish, Mary Santos, Kerri-Ann MacKay, Anne Magri

Regrets: Toni Imtiaz

1. Opening Prayer – read by all
2. Welcome and Introductions
3. Approval of Agenda: moved by Melinda B, seconded by Susan vA; carried
4. Approval of Previous Minutes: moved by Michele W., seconded by Melinda B.; carried
5. Business Arising from Minutes:
  - clarification re accounting/audit – The audit mentioned was a School Board initiated audit and did not include the Cafeteria because the Caf is a separate corporation and is not regulated by the School Board. The Caf Corp accountant verifies all the information provided by the Treasurer, completes an annual tax return, issues T4's for Cafeteria employees and ensures revenue compliance.
6. Session #1: Cafeteria Board
  - Treasurer's Report – Melinda Baker and Manager's Report – Diana Beamish
    - background check on new employee still not received...previous employee still working
    - Healthy Menu challenges: -a letter was sent to Laurel Broten, Minister of Education, from Melinda outlining the challenges the Healthy Menu act has put on school cafeterias and requested assistance from the Ministry to offset the costs of implementation of the menu. The response was received acknowledging the challenges and indicating that the situation is being monitored but no assistance is forthcoming. The feeling of the Ministry is that indeed revenues dropped initially but they fully expect that over time, those revenues will return to previous amounts.
    - vending machine sales are still poor.
    - Clash of the Colours will take place on Wed, Oct 17<sup>th</sup> with an outdoor BBQ being run by the Lion's Club. The question arose regarding the feasibility of having the

cafeteria remain open with anticipated low sales, potentially operating in a “loss” situation. In addition, the Eat Well to Excel program is providing a more enhanced breakfast menu which results in a drop in breakfast sales in the Cafeteria. The decision made by council is to keep the Cafeteria open for Clash of the Colours with reduced staffing levels and to monitor the sales for future potential closure dates. -Kelli the Accountant will present her report at the Nov meeting. Melinda B will provide an updated email address for Kelli.

## 7. Session #2: CSCC

**-Pathway’s Night:** confirmed the date of November 14<sup>th</sup> from 6:30 – 8:00 pm to be held in the Cafeteria at St. Peter’s. An organizing meeting was held on Oct 11<sup>th</sup> to get things started; so far, more than 5 exhibitors have confirmed their attendance with more to come. Many suggestions were put forth re: potential exhibitors so we don’t limit the “Pathway’s” message to only college, university or the traditional trades. Council members will contact other potential exhibitors and email Susan or Debbie with confirmation of attendance. Debbie produced a poster to be used on Parent/Teacher interview night (Oct. 18<sup>th</sup>) and the bookmarks from the 2011/12 Pathway’s Night will be handed out advertising the November event! Lonnie will advise Staff of the bookmarks being handed out on Oct 18<sup>th</sup> and will ask Staff members to heartily endorse the Pathway’s Night. Mr. Zorzi will be asked to post the information on the school website and will update info closer to the event. Kerri-Ann will ensure announcements are done in the weeks leading up to Nov 14<sup>th</sup> and daily the week of Nov 14<sup>th</sup>! Lonnie will advise the other high schools to give them an opportunity to attend as well as the elementary feeder schools with the goal of reaching as many Grade 8 students and their parents as possible. Council passed a motion (Susan vA, 2<sup>nd</sup> by Debbie B.) to donate 2 x \$25.00 Cafeteria gift cards as door prizes for the Pathway’s Night in addition to the donation of 2 Barrie Colts tickets. The prizes are an additional incentive to students/parents to attend the event.

-Shane Serra Bursary: - clarification needed; Susan to call and report back.

-50/50 Draw: -Melinda B. to take over investigating this and will report back.

### **-Reports:**

**Chair: Debbie Booth** – Pathway’s discussion; no other new business

**Principal: Lonnie Bolton** – this year’s reports will focus on curriculum issues first and then school sports/clubs

-Principal goals cover 4 items: Catholic Community Culture Caring, Literacy, Numeracy and School Improvement. The Pathway’s Night falls under school improvement as it shows that involved parents improve students’ results. Lonnie must submit a “School Improvement Plan” to the board by the end of October and is pleased to be able to show the CSCC is a strong force in the school community. The Catholic Community Culture Caring

was shown loud and clear during the school Mass. 1200 hundred students and staff celebrated Mass in the gym with detailed, careful, inclusive planning by Kerri-Ann and her Grade 12 Religion class. On Literacy, the Lead Literacy teacher is released 2 periods a day to provide extra support and more will be provided in classrooms in the spring prior to EQAO testing. Numeracy is being put into Literacy and workshops will show teachers how which will lead to improvement in Numeracy across the board.

-Technology continues to be a driving force; we now have 30 smartboards and a mobile iPad lab with 25 iPads on a cart with a charging station and WiFi. Staff has requested more training – this is very exciting!

-the Guidance Dept is considering changing the format of the Honours Awards assembly. More info to follow once a decision has been made.

**Parish Rep: Michele Wilson** – LifeTeen is up and running for Grade 9-12 students. The group will be attending a symposium with Scott Hahn this coming weekend. The topic is “Living the Faith”. There will also be a LifeTeen retreat on Nov 9-11 in Alliston jointly with SJV Parish, Holy Spirit Parish and St. Paul’s Parish (Alliston). The Edge group has also started again and is run on Friday evenings in the parish hall for children in Gr’s 5-8. LifeTeen youth assist with the Edge program.

8. Future Meeting Dates: Pathway’s Night meeting, Thurs., Nov 1<sup>st</sup> 7:00 pm;  
St. Peter’s CSCC meetings: November 19, January 21, February 19, April 22,  
May13 and June 3.
9. Closing Prayer.

Meeting adjourned.