

St. Peter's Catholic Secondary School
CSCC Meeting Minutes
Monday, Sept 17th @ 6:30 pm

Present: Mr. Lonnie Bolton (Principal), Debbie Booth, Kim Komes, Michelle Wilson, Melinda Baker, Susan van Amelsvoort, Diana Beamish, Bob Marple, Rosanne Trovato, Toni Imtiaz, Sara Merrifield, Sandy and Darrin Manley, Mary Santos

Regrets: none

1. Opening Prayer – read by all
2. Welcome and Introductions
3. Approval of Agenda: moved by Kim K, seconded by Melinda B; carried
4. Approval of Previous Minutes: moved by Toni I., seconded by Rose T.; carried
5. Business Arising from Minutes:
-refund from Board for freezer issues was paid on June 29th in full

6. Nominations and Elections 2012-2013 CSCC:
Elections were held with the following results:

Chair: Debbie Booth
Vice-Chair: Toni Imtiaz
Treasurer: Melinda Baker
Vice-treasurer: vacant
Secretary: Susan van Amelsvoort
Parish Rep: Michelle Wilson
Community Rep vacant
Parent Rep: vacant
Teacher Rep: vacant

7. Items for Discussion:

-Cafeteria Update: Diana Beamish -
-New employee hired but cannot start until the background and screening checks are completed; the part-time employee who is being replaced will remain until the new employee can begin.

- healthy menu challenges: - St. Joe's caf is now run by a catering company because of challenges breaking even due to new menu
- vending machine sales at St. Pete's are minimal
- Sept. cafeteria sales are steady and food card purchases are up even though there were no promotions offered this September.
- there will be an audit done on the Cafeteria account
- the account will have a fundraising focus
- Melinda Baker, the Treasurer, does the day to day data entering and passes the information on to the bookkeeper for a more formalized accounting of the Cafeteria activities. A treasurer report will be tabled at the next meeting.
- the Parent Council account donated \$1000.00 for awards in June.
- (Note: Minutes recorded from this point on by Debbie Booth)
- morning announcements will now be posted on the website; a question was raised regarding putting cafeteria menu on the website to inform parents – to be discussed
- discussion about the PRO grant from 2011/12; bookmark was passed around for all to see and discussion re the 2012/13 PRO grant project to be tabled to the next meeting. The Shane Serra bursary is still an outstanding item from 2011/12.
- Fundraising: 50/50 draw: we would need to apply to the OLG for a licence; item to be reviewed.

- New Chaplaincy Team Leader is Kerri-Ann MacKay
- New VP Vince Cardarelli
- school goal is to focus on "Numeracy" with the 5 year goal of permeating numeracy in all courses taught
- Principal Report: Lonnie Bolton –
- two very good math teachers are back– Ms. Zuke and Ms. Spencer
- the Literacy Lead teacher will run a program which will help identify "at risk" students and offer them support.

8. Future Meeting Dates: October 1 – CSCC Commissioning at St. Joan of Arc; St. Pete's CSCC meetings: October 15, November 19, January 21, February 19, April 22, May13 and June 3.
9. Closing Prayer.

Meeting adjourned.