

St. Peter's Catholic Secondary School
CSCC Meeting Minutes
Monday, May 14th, 2012 @ 6:30 pm

Present: Mr. Lonnie Bolton (Principal), Toni Imtiaz, Melinda Baker, Susan van Amelsvoort, Vicki Cole, Rose Michitsch, Catherine Manson, Diana Beamish, Anne Magri, Rosanne Trovato

Regrets: Kim Komes

1. Opening Prayer
2. Approval of Agenda: moved by Catherine M, seconded by Melinda B; carried
3. Approval of Previous Minutes: moved by Catherine M (as amended), seconded by Melinda B; carried
4. Business Arising from Minutes:
 - refund from Board for freezer issues still outstanding
 - reimbursement for s/c for replacement cheque was \$12.50 not 12.00 as previously recorded. Cheque was written to Melinda B. rather than CSCC; Motion moved by Catherine M, seconded by Susan vA to have Melinda sign cheque over to CSCC for deposit into CSCC account; carried.
 - clarification of Grad Awards: 4 x 150.00 from CSCC; 1 x 150.00 from Caf Board
5. Cafeteria Board Session:

Treasurer Report: Melinda Baker

- Cafeteria sales are steady with a noticeable increase in sales on "exception days". Discussion ensued regarding healthy food choices and it was noted that kids do buy salads and wraps! There is a new snack wrap being offered with a reasonable price point and it is popular.
- vending machine sales are very low.
- Catherine M suggested that we bring in an outside consultant to assist with marketing the healthy menu to the student population; Catherine offered to coordinate this for the next school year if the Caf Board decided to do it

- Rational Oven did not come with pans although the old pans do fit. Diana approached the sales rep who agreed to supply 3 or 4 fry baskets and 1 bucket each of wash and rinse pucks for cleaning the oven. The hospitality dept oven is similar to the cafeteria rational oven so there is a possibility of trading some pans.
- Signage in cafeteria: a white board was installed and some items have been listed on it but not beverages yet. Announcements are done daily to highlight specials.
- Smoothies: still being investigated
- Staffing: The staff all passed the “safe food handlers” test and are all certified. Diana attended a food show on April 18th and won a prize which included approx \$200.00 discount off a future invoice from the supplier who hosted the show. Diana bought some smoothies for the cafeteria to try as the cost is significantly lower than making them from scratch although the profit margin is not great. One of the 3 flavours purchased is more popular and Diana has ordered more of that flavour.
- Signage: the white board is being used daily and has all regular food items posted. There was not enough room however to include beverages.
- Melinda had sent an email to the Ontario Gov’t regarding the healthy food choices menu and its impact on Cafeteria Sales; she has not had a response to date.

6. CSCC Session:

PRO Grant/Pathway Night:

- follow-up to complete required report for PRO grant still has to be completed; the proposed brochure highlighting the evening is not finished. Also, the keynote speaker has donated his fee back to the school in the form of 2 bursaries; details are still being worked out as to how these will be awarded. Further discussion is deferred to the June meeting.
- Website: CSCC had asked for more presence on the school website including perhaps posting Cafeteria info such as the menu and prices; Mr. Bolton will approach Mr. Zorzi regarding this; also a suggestion was made that daily announcements be posted on the website for students and parents alike because often students miss pertinent announcements due to noise in the classrooms during announcements.
- 2012/13 Calendar: deferred to June meeting
- PRO Grant Application: for 2012/13 –Susan and Toni will draft the idea for the new application with completion of same deferred to June meeting (deadline for applying for a grant is early June); discussion regarding improving upon 2011/12

idea highlighting computer technology and the benefits to a career path in addition to other networking options such as language components, volunteer vacation ideas, etc. Emphasis on getting parents involved in the students' choices and career path options. It was noted by Mr. Bolton that the Pathways evening increased interest in the Guidance dept as students bombarded the counsellors with questions in the weeks following the event. The question remains whether or not the Pathways evening builds community? If not, how can that be changed?

- Central Parent Involvement Committee Meeting: information only item
- Grad Award presenter: the following CSCC members will present the awards:
 - Anne Magri to present the Employability Award and the St. Peter's Award
 - Vicki Cole to present the Skilled Trades Award
 - Rose Michitsch to present the Exemplifies School Motto award
 - Catherine Manson to present the Wayne Coffin Award on behalf of the Caf Board
- Fundraising ideas: noted that parent councils in secondary schools do not usually focus on fundraising but Cafeteria changes may necessitate a shift; suggestions presented include hosting a movie night -Melinda to explore this further; Vicki to explore 50/50 draw option; could work with community partner to host ie: Ford fundraiser done for Kenya trip; could approach Georgian College Marketing program to assist with coming up with fundraising ideas and/or setting up a successful fundraiser (maybe as part of a course component?);
- noted that Ecuador group will do fewer but more effective fundraisers
- concern was raised that although Mr. Bolton's presence on CSCC is invaluable, the teacher connection is missing and often the parents have ideas but staff and students may not endorse them because the parents may be "out of touch" with what is really happening in the school. A teacher representative would assist in getting everyone on the same page. Mr. Bolton will explore encouraging a teacher rep to join council meetings.

REPORTS:

Principal's Report: Mr. Bolton

- student numbers for 2012/13 school year are expected to remain static (perhaps with a minor increase)
- Catholic Education Week: the pilgrimage to St. John Vianney Church was cancelled and a school mass was held instead.
- Panther Student Union and Ms. Lemieux thanked CSCC for participating in the Hat Day. They presented the CSCC members with a thank you card and fruit and veggie trays.

-Staff faith-based activities:

Homeless Dinner – St. Peter’s , led by Carla Morrison, hosted a dinner at the school for approx 70 homeless people during an evening; staff provided all the food which was served in the cafeteria; there was also entertainment provided. It was so successful that St. Peter’s staff will host Easter dinner next year and St. Joe’s and St. Joan of Arc will host similar evenings at Thanksgiving and Christmas.

Ms. McDonald and Ms. Reid and their philosophy and drama classes participated in a community outreach project with the IOOF residents: students visited the seniors and learned their personal histories; they then wrote “stories” and will host a “Tell Our Story” evening on May 29th, inviting the seniors to attend

-question regarding March for Life: will St. Peter’s send students next year? Mr. Bolton advised that Carrie Ann McKay will be the new chaplain at St. Peter’s next year as Ms. Correa has asked to return to the classroom. The idea will be presented to Ms. McKay

-Ms. Benvenuto will be leaving St. Peter’s to teach at Holy Trinity in Bradford. She was to be a chaperone on the Ecuador trip but her spot will not be filled.

-Ecuador trip: a parent information meeting was held 2 weeks ago; there were approx 70 applicants for 25 student spots for the trip; final participants have not been chosen yet. The demand for such trips is so high that it has been decided to make these trips an annual event; Ms. Connelly will lead the 2013/14 trip.

Parish Report: nothing to report at this time.

Chair Report: nothing to report at this time.

7. Future Meeting Date: June 4

8. Closing Prayer

Meeting adjourned.