

St. Peter's Catholic Secondary School
CSCC Meeting Minutes
Monday, April 16th, 2012 @ 6:30 pm

Present: Mr. Lonnie Bolton (Principal), Toni Imtiaz, Melinda Baker, Susan van Amelsvoort, Vicki Cole, Rose Michitsch, Catherine Manson, Diane Beamish, Anne Magri, Rosanne Trovato

Regrets: Kim Komes

1. Opening Prayer
2. Approval of Agenda: moved by Susan vA, seconded by Melinda B; carried
3. Approval of Previous Minutes: moved by Melinda B, seconded by Vicki C; carried
4. Business Arising from Minutes:
-none
5. Cafeteria Board Session:

Treasurer Report: Melinda Baker

-Freezer loss: the invoice was created and submitted; the commitment from the board was made but payment has not yet been received. Mr. Bolton will investigate further. Signage was to be posted near the main water valve shut-off to prevent further incidents regarding water supply in the cafeteria; Mr. Bolton will verify that this has been done and will also verify with Peter Durochers that the procedure is in place (and that all maintenance staff are aware of the correct procedure).

- Cafeteria sales have not improved significantly and vending machine sales continue to be weak. The fast-food restaurants within close proximity to the school continue to benefit from the Healthy Schools guidelines. The vending machines may require modifications due to the new coinage; costs of this have not been determined yet so no changes have been made to date.

-Rational Oven was installed over exam time and the training was completed. The oven reduces cooking times significantly but there is a big learning curve. The cheque to pay for the oven had to be replaced because the original one was

misplaced and then became stale dated. The school will cover the \$12.00 fee for cancelling the original cheque.

-Signage in cafeteria: a white board was installed and some items have been listed on it but not beverages yet. Announcements are done daily to highlight specials.

-Smoothies: still being investigated

-Staffing: food service updates are ongoing. The staff has written the "safe food handlers" test and is awaiting the results. Diana will be attending a food show on April 18th which is being hosted by a main supplier of cafeteria food items. The show will also feature other suppliers with new products for consideration.

-Friday, April 21st is a PA day but the cafeteria will provide catering to the SMCD SB for the PA day participants. The bill will include the cost of staffing for the day.

-Credit applications: The Cafeteria Corp has attained a Visa card for purchases but VISA is not accepted at No Frills or the Wholesale Club.

-Cafeteria clean-up: caf staff is dumping/changing garbage cans

-exception days: how many remain? can we offer "fries supreme" more often?

6. CSCC Session:

PRO Grant/Pathway Night:

Lonnie reiterated how impressed the Board members and staff were with the evening. The Superintendent made a favourable presentation at the Board meeting.

-this group to look at various components to improve should we do a similar idea for the 2012 PRO grant;

Those components could include: -changing the presentation date (not a winter evening in January!); -what other information can we offer (ISE – International Student Exchange) may show the pathway to language benefits; computer technology

- The PRO grant paperwork needs to be completed before the end of June 2012; we need an expense breakdown and any surplus must be returned. A small committee (Susan, Toni and Rosanne) will look into the expenses and determine if we can still use up some of the outstanding funds considering the following questions: -how can we entice the Grade 8's to attend (perhaps using the Guidance dept early in the new school year?) –perhaps we could print a follow-up brochure highlighting the impact the "Pathways" evening had on the students who attended and ask what else they would like to see? – perhaps we could highlight the guest speaker's talk

and reiterate the repercussions to Facebook pages, etc.; use the Civics and Careers students to promote the “Pathways” night benefits to other students!

May Meeting Format:

- PRO brochure completion
- develop the application for the 2012 grant
- website updates for council issues
- calendar for 2012-13
- awards presentations? – who will give them out?
- Graduation?
- fundraisers?

Staff Money Requests – letter to council? Deadline?

-Council regrets that it cannot entertain any requests because there is not a clear financial picture at this time.

REPORTS:

Principal’s Report: Mr. Bolton

-Ms. Boucher will be leaving the Guidance Dept to become a VP at St. Joan of Arc school. Ms. Mancinelli will be moving to Guidance as of April 30th. Ms. Mancinelli previously worked for Employment Canada (10 years) and also taught ESL. Her background in languages are definitely beneficial; the vacancy created still needs to be filled.

-Ecuador Mission Trip will take place in April and May of 2013; the group will be comprised of Grade 10 and 11 students accompanied by Mr. Chandette, Mr. Bolton, Mr. Koson, Ms. McKay, Ms. Benvenuto and Ms. MacNamera. The students can earn a double credit with a Spanish component. More info to follow.

-April 20th is a PA day which will comprise of workshops and mental health topics. It is noted that 1 in 5 people have mental health issues but only 1 in 6 people get help. Teachers need better training to deal with these issues. The Mental Health team at St. Peter’s consists of Ms. Balugas, Mr. Koson, Mr. Bolton and a social worker. The group is not meant to replace parents but will give the students somewhere else to go and will hopefully assist in opening the lines of communications with the parents.

-Catholic Education Week – May 9th – 13th: proposal to have a pilgrimage to St. John Vianney Church on the Wednesday will be discussed; it was noted that the

pilgrimage last year wasn't viewed as beneficial but the school may try it again and will encourage more participation. A decision has yet to be made regarding this option.

-OSSLT: Ms. Heron left in the late fall and Ms. Ifill took over assisting with preparation for the Literacy tests. She held workshops and programs over lunch periods to reach as many of the "at risk" students and engaged other staff to assist with this endeavour. All Grade 10 students had workshops in other classes to prepare for the OSSLT.

Parish Report: nothing to report at this time.

Chair Report: Toni Imtiaz

-Awards? - there are 4 awards which have been given in the past; 3 X 150.00 from CSCC and 1 X 150.00 given by the Cafeteria Board: they are: Skilled Trades Award, St. Peter's Award (for the student who exemplifies the school Motto), St. Peter's Employability Award and the Wayne Coffin Memorial Award for the Grade 12 graduating students. A motion was made by Susan vA to continue to offer the 4 Awards at a cost of \$150.00 each, seconded by Catherine M, carried.

-Hat Counting: a student has organized a competition for the World Book of Records and has requested that council encourage parent participation in this endeavour; the organizing group needs approximately 25 volunteers on Wed., April 18th, Period 2, to count students wearing hats in the gym.

-it has been noted that there is proposed legislation pertaining to students doing a "victory lap (returning to school after Grade 12); the proposal is that students who are taking extra courses over and above the 32 required to graduate will have to pay for those extra courses/credits. The fees, if approved, have yet to be determined.

7. Future Meeting Dates: May 14 and June 4

8. Closing Prayer

Meeting adjourned.