

St. Peter's Catholic Secondary School  
CSCC Meeting Minutes  
Monday, October 17, 2011 @ 6:30 pm

Present: Mr. Lonnie Bolton (Principal), Toni Imtiaz, Roseanne Trovato, Melinda Baker, Susan van Amelsvoort, Kelly Wamboldt, Kim Komes, Vicki Cole, Rose Michitsch, Anne Magri, Catherine Manson

Regrets: Tracy Eby, Diana Beamish, Bob Lemay

1. Opening Prayer
2. Welcome and Introductions: led by Mr. Bolton
3. Approval of Agenda: moved by Susan vA, seconded by Toni I; carried
4. Approval of Previous Minutes: moved by Melinda B, seconded by Rose M; carried

5. Business Arising from Minutes:

- attendance changes recorded
- Catherine Manson elected as Community Rep
- recorded that there are now 247 Grade 9 students
- The Scholastic Book Fair has been cancelled because Scholastic book fairs are geared more towards elementary students
- Rational Oven: Specs to be provided to the Board (there are already 3 quotes as per purchasing requirements). Council has approved the purchase of the 62 Gas Oven from Barrie Equipment Sales, the installation of same and the relocation of the convection oven as per the drawings presented.

6. Session #1: Cafeteria Board

Accountant Report:

- income is down but expenses are not; need to re-evaluate staffing levels/costs throughout the year.
- daily sales are down by approx. \$200.00 but vending machine revenues are FLAT – staff is looking at options to fill vending machines
- suggestions made regarding having promotions in cafeteria and announcements to publicize features; possible options: meal deals, smoothies... will investigate further and advise.

- Board has given funds to use for compliance with new food guidelines but Cafeteria is operated under separate corporation so use of funds is restricted.
- approval of report: moved by Catherine, seconded by Susan, carried

Treasurer Report:

- book fair postponed – contains mostly elementary school books
- vending machine options: will canvass other schools to see what they offer
- will approach manufacturers to obtain samples to introduce new product lines
- debit card use is increased
- staff bonuses: bonuses are based on profit – with lower income this will have to be re-evaluated
- Pizza Dinner – discussion re order forms, students could assist and earn community service hours, gift cards for cafeteria will be available for sale
- Victoria (previous employee) issue is now before the Board of Umpires

Manager's Report: Not presented account Diana was not present at meeting.

Rational Oven: covered under "Business Arising from Minutes of previous meeting".

7. Session #2. CSCC

Pizza-Q: covered under Treasurer report

Regional CSCC Meeting: **Tues, November 15 @ 6:00 pm** to be hosted by St. Peter's;

- Gathering and refreshments from 6:00 – 6:30 pm
- Commissioning service for all councils including feeder schools and St. Peter's
- General session followed by refreshments
- Regular council meetings to be held individually and adjournment at 8:30 pm

Family Mass: Wed, Nov 16 @ 7:00 pm at St. John Vianney Church (Mr. Bolton to look into whether or not a reception will follow mass).

Reports:

Chair:

- Toni advised that we have a \$925.00 PRO grant – need discussion on what it could be used for...

Principal:

- Mr. Bolton advised that the school has purchased 120 new computers to be installed by mid-November. This is Phase 1 of the school technology plan. Further desires include more computers, 10 more Smartboards (9 already in school)

-1<sup>st</sup> home football game was “controlled chaos” and it was noted that the Grade 7’s and 8’s from Pope John Paul and St. Francis schools were invited to attend

- there is a commitment for a senior football team for 2012/13 school year  
-there will be a pumpkin drive and funds raised will go towards the football program

-staffing: 2 more teachers were required after re-organization of classes – mostly affected the grade 9 and 10 math and science classes (this is not a permanent addition but will be reviewed as it is determined by student population numbers)

-modifications to charging fees for courses/programs; approval has been given by Board of Trustees to charge \$25.00 to tourism/hospitality students and senior phys- ed classes can be charged for special activities ie: golf trip – green fees; also, instrumental students can be charged for mouthpieces (no such program at St. Pete’s so it is not an immediate concern).

-Grade 8 orientation: suggestion of bringing in 1 class a month for a short period of time to give the Grade 8’s a comfort level in the school and it could also contribute to increased retention in the Catholic Schools

-brief discussion of programs offered at St. Pete’s: cosmetology, automotive, transportation technology, enhanced hospitality program, dance studio (occupancy pending), phys-ed new room, enhanced student support centre

Parish Rep:

-Kim Komes advised about the October 23<sup>rd</sup> mass where CSCC reps will be recognized by the priest.

-new priest, Fr. Biju at SJV, Fr. Jose remained.

8. Future Meeting Dates: **TUESDAY, NOVEMBER 15<sup>TH</sup>** , Regional CSCC Meeting hosted by St. Peter’s

-2012 meeting dates: Jan 16, March 19, April 16, May 14 and June 4

9. Closing Prayer

Meeting adjourned.