

St. Peter's Catholic Secondary School
CSCC Meeting Minutes
Monday, September 19, 2011 @ 6:30 pm

Present: Mr. Lonnie Bolton (Principal), Toni Imtiaz, Roseanne Trovato, Diana Beamish, Melinda Baker, Susan van Amelsvoort, Bob Lemay, Tracy Eby, Catherine Manson

Regrets: Kim Komes

1. Opening Prayer
2. Welcome and Introductions: led by Mr. Bolton
3. Approval of Agenda: passed
4. Approval of Previous Minutes: deferred; minutes from meeting of June 6th, 2011 have not been made available as of this meeting commencement.

5. Business Arising from Minutes: deferred

6. Nominations and Elections: Results:

Chair:	Toni Imtiaz
Vice Chair:	Roseanne Trovato
Treasurer:	Melinda Baker
Vice Treasurer:	vacant
Secretary:	Susan van Amelsvoort
Parish Rep:	Kim Komes
Community Rep:	vacant
Parent Rep:	vacant
Teacher Rep:	vacant

7. Items for Discussion:

a. Cafeteria Update:

- financial updates: sales are down due to challenges surrounding the new food and beverage policy guidelines but the food gift cards are popular due to the current promotion being offered. Suggestion made to promote the Gift Cards more to Grade 9 students keeping in mind that the current promotion is time sensitive.

- Suggestion made to run another promo around the holiday season as a 'stocking stuffer' idea.
- Vending Machine items continue to be a challenge and options are still being sought.
- 'Rational' Oven is still in limbo; the funds have been earmarked, the cheque has been written but the SMCDSB is involved and nothing has been confirmed. Mr. Bolton to look into situation and advise.

b. Food and Beverage Policy Update:

- Healthy Food Compliance policies continue to be challenging because manufacturers have been slow to supply appropriate food items. Other Catholic Secondary Schools are also struggling.

c. Parent Night: Thursday, October 20, 2011 from 6-8:00 pm with a Pizza Q in the cafeteria from 5 – 6:00 pm.

- Suggestion was made to come up with a pre-order form – perhaps attached to Interview sign-up sheet – so cafeteria staff will have approximate numbers for pizzas required. Office staff will look into this.
- Funds raised at Pizza Q will be earmarked for the Grad Awards in June 2012.
- Scholastic Book Fair will run simultaneously beginning Oct 17th – Oct 21st in the school library.

d. November 15: Regional CSCC Meeting:

- To be hosted at St. Peter's and will include the elementary feeder schools' CSCC's for a Commissioning service followed by a SMCDSB facilitated session.

e. Family Mass: November 16th at St. John Vianney Church

f. Miscellaneous Items:

- Thank You letters received from the recipients of June 2011 awards in appreciation of Cafeteria sponsorships.
- Teacher 'wish list' items, uniform issues (requests for financial assistance), special subsidies, etc are financed by CSCC, the Cafeteria Corporation and the school budget as decided. Whereas course fees were previously used to augment school budgets, fees cannot be charged

as per legislative changes so those extra revenues are lost. Co-Curricular activities fees can still be levied but will be used to cover the costs of those particular activities.

- Grade 8 orientation has been successful and will continue because it gives the elementary students a comfort level entering Grade 9.
- There are approximately 235 Grade 9 students for 2011-2012 out of a school population of approx 1156 students.

8. Future Meeting Dates: Monday, October 17th
Tuesday, November 15th (Regional CSCC Meeting)
Monday, January 16th, 2012
Monday, March 19th
Monday, April 16th
Monday, May 14th
Monday, June 4th

9. Closing Prayer